

# MOBILE FOOD VENDORS LICENSE AND PERMIT APPLICATION

## General Regulations

- Mobile Food Vendors are permitted only in B-2, B-3, B-4 and Industrial (I) zoning districts
- Must be located a minimum of 50 feet from all full service or fast food restaurants.
- Mobile Food Vendors are permitted at each location for 90 consecutive days then must move to a new location.
- Mobile Food Vending Units may not be larger than 35 feet in length.

Annual Permit fee: \$150 (proration may apply) Valid from June 1<sup>st</sup> – May 31<sup>st</sup>

Mobile Food Truck: \_\_\_\_\_ Mobile Food Trailer: \_\_\_\_\_ Mobile Food Pushcart: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ (Runs in consecutive days)

Location of Mobile Food Vendor: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Business Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Check Ownership Type: \_\_\_Sole Proprietor \_\_\_Partnership \_\_\_Corporation \_\_\_LLC \_\_\_LLP

Business Identification # (Tax ID#, EIN#, or last 6 SSN):\* \_\_\_\_\_

**\*A separate application is needed for all businesses that operate under the above business identification number.**

Description of Business: \_\_\_\_\_

Have you previously operated as a mobile food vendor in the City of Murray? \_\_\_Yes \_\_\_No

### The following documents must be submitted along with this application for approval:

- Copy of current Calloway County Health Department Permit or Commonwealth of Kentucky Health Permit
- Copy of valid ANSI food safety certification (effective January 1, 2020)
- Copy of Fire Inspection from Murray Fire Department
- Proof of Insurance
- Copy of lease agreement or similar document from property owner. **Must have access to bathrooms.**
- Site Plan - The site plan shall include a mapped location of the proposed business, including existing parking spaces, roadways, sidewalks, setbacks, and buildings; it should also entail measurements of distance from proposed display/enclosure to nearby parking spaces, roadways, sidewalks, and buildings. Aerial photography, existing surveys, or plat will suffice for this purpose. The site plan shall include any photography of tents, trailers, stands, etc. that will be used. **The City of Murray has the right to review and/or reject any site plan submitted. Once approved by the City, all site plans must be maintained by the mobile food vendor for the duration of the permit. Any deviation from the site plan by the mobile food vendor may result in revocation of the permit and the mobile food vendor activity shall be terminated.**
- Sign Permit Application (if applicable)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### OFFICIAL USE ONLY

Zoning Location: \_\_\_\_\_ Sign Permit \_\_\_Yes \_\_\_No CUP Required? \_\_\_Yes \_\_\_No Health Dept Permit \_\_\_Yes \_\_\_No

Classification: \_\_\_\_\_ Fee Amount \$ \_\_\_\_\_ Business License# \_\_\_\_\_

\_\_\_Approved \_\_\_Denied \_\_\_\_\_ Permit Expires \_\_\_\_\_

Zoning Official

Date