

City of Murray, KY

Invitation to Bid

Sealed bids will be received by the City of Murray, KY, 104 North 5th Street, until 10:00 a.m. C.S.T. on Monday November 23rd, 2015 for:

POLICE VEHICLES

All bids must be turned in to the Customer Service Center, at City Hall (104 North 5th Street, Murray, KY 42071) no later than 10:00 a.m. C.S.T. on Monday November 23rd, 2015. Bids cannot be accepted at any other location. Bids will be opened and all bid prices read aloud at the hour and date specified herein. Bids must be received by the designated date and time and none will be considered thereafter.

The City of Murray, KY reserves the right to reject any and all bids and to waive any minor informality in bids received.

All forms, information, and specifications regarding this bid are available from the Customer Service Center, 104 North 5th Street, Murray, KY 42071 (270-762-0350).

You are encouraged to mark the bid envelope with "BID- Police Vehicles" and address to:
City of Murray, KY
104 North 5th Street
Murray, KY 42071

The City of Murray, KY is not responsible for the premature opening of, or failure to open, a sealed bid that is not properly addressed or identified.

You are invited to be present for the opening of the bids submitted.

INFORMATION FOR BIDDERS

RECEIPT AND OPENING OF BIDS

The City of Murray, KY (herein called the "Owner") invites bids on the form attached hereto for **POLICE VEHICLES**. The Owner will **RECEIVE BIDS UNTIL 10:00 a.m. Monday November 23rd, 2015**, at Murray City Hall, 104 North 5th Street, Murray, KY 42071. Bids will then be **PUBLICLY OPENED AND READ ALOUD** at the Murray City Hall. The envelopes containing the bids must be sealed, addressed to City of Murray, KY, 104 North 5th Street, Murray, KY 42071 and bidders are encouraged to mark the bid envelope as follows:

BID-POLICE VEHICLES

The Owner may consider informal any bid not prepared and submitted in accordance with the provisions hereof, and may waive any informality or reject any and all bids. Any bid received after the time and date specified shall not be considered.

QUALIFICATIONS OF BIDDERS

The Owner may make such investigations as he/she deems necessary to determine the ability of the Bidder to supply the necessary equipment, and the Bidder shall furnish to the Owner all such information and data for the purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligation of the contract by supplying the equipment contemplated therein. Conditional bids will not be accepted.

METHOD OF AWARD - LOWEST EVALUATED BID

If at the time this contract is to be awarded the lowest evaluated bid submitted by a responsible Bidder does not exceed the amount of funds then estimated by the Owner as available to finance the contract; the contract will be awarded on the bid. If such bid exceeds such amount, the Owner may reject the bids or may award the contract on the lowest evaluated bid with such deductible alternates to produce a net amount, which is within the available funds. The evaluated bid award shall be based on the following criteria:

- a) 25% price
- b) 25% ability to conform to specifications and conditions.
- c) 25% experience of bidder
- d) 25% service availability

Only one (1) award will be made from this contract.

The Owner reserves the right to determine the low evaluated Bidder by durability and maintenance costs over the life of the equipment. This may be done by means of past experience or research. Initial cost may not determine low bid. In case of error or discrepancy in the mathematics of the bid price, the unit prices shall prevail.

QUANTITIES AND LENGTH OF CONTRACT

This contract is for the delivery of 7 Police Vehicles equipped with specified equipment. All vehicles shall include air conditioning, automatic transmission, power steering, power windows, tilt wheel, am/fm radio, factory standard and full size spare tire, full size wheel covers, drivers side spot lamp, black and white

exterior paint or vinyl wrap and deactivated rear doors and windows. All vehicles should also be keyed alike and be equipped with pre drilled headlamps and tail lamps if available on the particular model that is bid. Bidders should include price bids for the following vehicles:

1. **2016 Chevrolet Caprice 4-Door Sedan Police Package Model 1EW19, 3.6L V6 Engine RWD** with all standard equipment and all specified optional equipment. **MUST** bid the exact vehicle specified.

CAN YOU MEET OR EXCEED THIS SPECIFICATION YES_____ NO_____

2. **2016 Dodge Charger Pursuit Patrol 4-Door Sedan, Model LDDE48, 3.6L V6 Engine RWD** with all standard equipment and all specified optional equipment. **MUST** bid the exact vehicle specified.

CAN YOU MEET OR EXCEED THIS SPECIFICATION YES_____ NO_____

3. **2016 Ford Sedan Police Interceptor, Model P2M, 500A, 3.7L V6 Engine AWD** with all standard equipment and all specified optional equipment. **MUST** bid the exact vehicle specified.

CAN YOU MEET OR EXCEED THIS SPECIFICATION YES_____ NO_____

This contract includes the option to allow the Owner to purchase multiple vehicles as listed above if available. The Owner's use of this option will be dependent upon the price quoted by the Bidder and the availability of funding. The Owner may exercise or assign this option up to one (1) year of the bid opening date.

SHIPPING

The Police vehicles shall be delivered to the City of Murray Police Department, 407 Poplar Street, Murray, KY 42071, within ninety (90) calendar days after award of contract. If delivery past this specified time is anticipated, this **MUST BE NOTED IN THE BID DOCUMENTS**. Any and all shipping and/or handling charges to be included in the bid prices.

TRADE IN ALLOWANCE

Bidder shall provide trade in allowance price for 6 Ford Interceptor Sedans and 1 Ford Interceptor Utility which are being removed from the current fleet. These vehicles will still be equipped with center console and armrest, push bar, and rear window guards, all other emergency equipment shall remain in the possession of the City of Murray. All decals signifying the City of Murray or the Murray Police Department shall be removed from the vehicle immediately upon transfer to the awarded bidder. Trade in allowance shall be noted on the bid form. Arrangements to appraise these vehicles can be made by contacting the Murray Police Department at 270-753-1621. All appraisals must be done prior to bid.

OBLIGATION OF BIDDERS

At the time of the opening of bids, each Bidder will be presumed to have read and to be thoroughly familiar with the specifications. The failure or omission of any Bidder to examine any form, instrument, or document shall in no way relieve any Bidder from any obligation in respect to his/her bid. Each Bidder is requested to fill out and return the attached vendor sheet, as part of the bid package.

KEYS

All 7 police vehicles shall be keyed alike prior to delivery. This cost shall be included as part of the bid price.

VENDOR INFORMATION

The Police Cruisers offered under this bid shall be new and unused. The unit offered for bid shall meet or exceed the specifications attached to this bid package and shall be considered as minimums unless otherwise indicated. Adequate vendor information shall be included with the bid for determination of meeting the specifications. Any exceptions shall be explained in writing and submitted as a part of the bid package. Vendors may submit multiple bids.

WARRANTIES

Specific warranty information shall be provided for all vehicles and equipment in the bid package.

PRE-DELIVERY INSPECTION

Vehicles will undergo pre-delivery inspection by the dealer. Inspection is to consist of vehicle function checks, accessories check and appearance check.

City of Murray

104 North 5th Street
Murray, KY 42071
270-762-0350

VENDOR INFORMATION FORM

Name: _____

Email Address: _____

Federal Tax ID Number: _____

Business License Number: _____

County and State of License: _____

Mailing Address: _____

Shipping Address: _____

Phone Number: _____

Fax Number: _____

Contact Person: _____

Corporation, Sole Proprietor, or Partnership: _____

(If the business is a sole proprietor the owners name): _____

NEW VENDORS WILL BE ADDED AFTER RECEIPT OF THIS COMPLETED FORM AND
VERIFICATION OF A CURRENT BUSINESS LICENSE. VENDORS WITHOUT A CURRENT
BUSINESS LICENSE WILL NOT BE ACCEPTED.

BID FORM FOR POLICE CRUISERS

Company: _____

Contact: _____

Email Address: _____

Address: _____

Phone: _____ Fax: _____

Signature: _____

Federal Tax Identification Number: _____

Business License # _____ City _____

Item	Year	Bid Price(s):		Unit Price
		Qty		
Chevrolet Caprice Sedan	_____	7	\$	_____
Dodge Charger Sedan	_____	7	\$	_____
Ford Interceptor Sedan	_____	7	\$	_____

Section A: Total Cost of outright purchase of above vehicles: \$ _____

Section B: Trade In Allowance for Current Fleet: \$ _____

Section C: Total Cost Less Trade: \$ _____

Proposed Delivery Time Frame After Receiving Order: _____

It is further understood and agreed by the undersigned in submitting this proposal that the Owner reserves the following rights and privileges:

- a. To accept or reject any or all bids, and/or waive any of the informalities in the bidding.
- b. To reject all items of equipment and materials which do not conform to or exceed these specifications, without altering bid price of this proposal.

Note: Bidders shall not add any conditions or qualifying statements to this bid, except as provided herein, as otherwise the bid may be declared irregular as not being responsive to the Advertisement for Bids. *****Above bid prices should include all equipment specified*****

If you have any questions regarding the specifications contained in this bid package,
please contact:

Chief Jeffrey Liles
Murray Police Department
407 Poplar Street
Murray, KY 42071
270-753-1621

BID SUBMITTED BY:

Authorized Signature

Title

Name (Printed)

Date